EVALUATOR MANUAL TRANSMITTAL SHEET

Distribution:		Transmittal No. 06RCFE-01
All Child Care Evaluator Manua		<u>Date Issued</u>
X All Residential Care Evaluator M All Evaluator Manual Holders	Ianual Holders	July 2006
Subject:		
Residential Care Facilities for the Elderly		
Reason For Change:		
Section 87576 Food Service		
Section 87716 Hospice Care for Terminally Ill Residents		
Filing Instructions:		
REMOVE – Pages 84, 118 and 120		
INSERT – Pages 84, 118 and 120		
Approved:		
Thomas Stahl, Chief	7/31/06	
THOMAS STAHL, Chief Policy Development Bureau Community Care Licensing Division	Date	
Contact Person: Norberto Laboy-Brauer	Phone Number: 91	6-322-9121

EVALUATOR MANUAL RESIDENTIAL CARE FACILITIES FOR THE ELDERLY

87576 FOOD SERVICE (Continued)

87576

(b)(7) **PROCEDURE**

Review menus, food supplies, Pre-placement Appraisal Information forms (LIC 603), Appraisal/Needs and Services Plans (LIC 625), and/or Physician's Reports (LIC 602 or 602A) to ensure that the food inventory is consistent with the written menu and that the menu provides for residents who have a medically prescribed diet.

(b)(8) **PROCEDURE**

Check canned goods to ensure that they are free from swollen or bulged ends, evidence of product leakage, sharp creases to the body panel, damaged seams and rims, rust spots that indicate perforation is about to occur, flood or fire damage, or major dents on side panels that compromise structural integrity. Generally, minor rust that can be easily removed by buffing, and minor damage or dents to the side panels do not compromise the structural integrity of cans. If cans with dents on side panels can be stacked, their structural integrity generally has not been compromised. [This procedure was developed in collaboration with the California Department of Health Services, Food and Drug Branch, Food Safety Inspection Unit, and based on Guidelines for Evaluation and Disposition of Damaged Food Containers: Cans and Glass (Bulletin 38-L 4th Edition), 1999, published by Food Products Association, Washington, DC. pp 47-64.]

(b)(12) **POLICY**

The official stamp of approval will suffice as written evidence. The official state stamp is a "C" and a three digit number (e.g., C 123). The federal stamp is "USDA."

(b)(13) **POLICY**

This requirement may be waived if the food is canned using the procedures recommended by the University of California Agricultural Extension Service. The University of California publishes booklets for a nominal fee that explain how to can fruits and vegetables. The booklets can be obtained by writing to: University of California, ANR Communication Services, 6701 San Pablo Avenue, Oakland, CA, 94608-1239. The phone number is 800-994-8849; the fax number is (510) 643-5470. A catalog of available booklets can also be obtained at the same address and phone number.

PROCEDURE

If a waiver has been obtained for the use of home-canned foods, ensure that licensees are aware of and are following appropriate canning procedures by interviewing those responsible for canning and requiring them to produce a copy of a booklet(s) on canning published by the University of California. If any of the conditions of the waiver are violated, cite the licensee on the Facility Evaluation Report (LIC 809).

If it is determined during the site visit that home-canned foods are being used without a waiver, inform the licensee that any unused home-canned foods cannot be served to residents and that further canning must cease unless a waiver is obtained. Cite the licensee on the (LIC 809).

87711 INJECTIONS (Continued)

87711

PROCEDURE

When evaluating the storage and handling of insulin or other inject able medications, check the container label(s) to make sure that individual syringes of inject able medications have not been set up in advance by anyone other than a pharmacist or the manufacturer (or, in the case of insulin only, a registered nurse).

87714 TRANSFER DEPENDENCY

87714

Repealed by Manual Letter No. CCL-92-10, effective 7/21/92.

87716 HOSPICE CARE FOR TERMINALLY ILL RESIDENTS

87716

POLICY

The hospice agency is responsible for managing a residents' hospice care. Licensees with hospice waivers are responsible for carrying out their part of the hospice care plan, such as ensuring that residents receive their medication(s) at the appropriate times and meeting the non-related hospice needs of the individual. The licensee is also responsible for ensuring that the hospice agency is present in the facility, as required in the hospice care plan, and is effectively managing the needs of the individual.

PROCEDURE

As part of the evaluation visit, verify the following:

- The facility has a hospice waiver;
- Facility staff are familiar with the hospice care plan;
- Hospice care is provided in accordance with the hospice care plan;
- Facility staff are not exceeding permitted levels of responsibility in caring for the medical needs of the resident.

(a)(3) **POLICY**

A licensee may also hold a hospice agency license, but <u>may not</u> require residents to use the facility-owned hospice agency or any other specific agency.

(a)(6) **PROCEDURE**

Encourage the licensee to discuss any concerns directly with the hospice agency. Frequent and effective communication between employees of the hospice agency and employees of the facility is essential to ensuring that the needs of the resident are met. If the licensee states that attempts to resolve resident care issues directly with the hospice agency have been unsuccessful, work directly with the hospice agency to address the concerns. Depending on the circumstances, consider reporting the hospice agency to the California Department of Health Services, Licensing and Certification district office that serves the county in which the facility is located.

EVALUATOR MANUAL RESIDENTIAL CARE FACILITIES FOR THE ELDERLY

87716 HOSPICE CARE FOR TERMINALLY ILL RESIDENTS (Continued) 87716

(j) POLICY

Because of the degree of medical oversight necessary, or due to contagious risks, individuals who need nasogastric tubes, or who have active communicable tuberculosis, will not be permitted to reside in the facility regardless of the individual's hospice status.

(l) POLICY

To admit or retain a resident who is bedridden, as defined in Health and Safety Code Section 1569.72 (b), the following requirements must be met: *

- 1. The licensee must obtain and maintain a bedridden fire clearance, as required by Health and Safety Code Sections 1569.72 (c) and 1569.73 (h), if the resident will be bedridden for more than fourteen (14) days. If the resident will be bedridden for 14 days or less, the licensee is not required to obtain and maintain a fire clearance.
- 2. The licensee must notify the local fire authority, as required by Health and Safety Code Sections 1569.72 (f) and 1569.73 (h), within forty-eight (48) hours of admitting or retaining a resident who is bedridden, regardless of the length of time the resident will be bedridden.
- * These requirements apply even if a resident is on hospice.

87722 DEPARTMENT REVIEW

87722

(a) **POLICY**

Bedridden status outside of hospice [as defined in Regulation Section 87582(d)(1)] that exceeds 14 days is among the health-related conditions that require review by licensing staff to determine if the resident will be allowed to remain in the facility. See Regulation Interpretation Section 87582 for detailed information.

PROCEDURE

See Regulation Interpretation Section 87582 for detailed instructions.

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